



LICENSING ACT 2003

PREMISES LICENCE

Schedule 12

Part A

Part 1 Premises details

Premises licence number
CYC - 018630

Postal address of premises:

**Grays Court
Chapter House Street**

Post town: **York**

Post code: **YO1 7JH**

Telephone number: 01904 612613

Expiry date: This licence has no expiry date.

Licensable activities authorised by the licence:

Plays
Films
Live Music
Recorded Music
Performances of Dance
Late Night Refreshment
Supply of Alcohol

The times the licence authorises the carrying out of licensable activities:

PLAYS

Indoors and Outdoors

Monday 10:00 - 22:30	Tuesday 10:00 - 22:30	Wednesday 10:00 - 22:30	Thursday 10:00 - 22:30
Friday 10:00 - 23:30	Saturday 10:00 - 23:30	Sunday 10:00 - 22:30	

FILMS

Indoors and Outdoors

Monday 10:00 - 22:30	Tuesday 10:00 - 22:30	Wednesday 10:00 - 22:30	Thursday 10:00 - 22:30
Friday 10:00 - 23:30	Saturday 10:00 - 23:30	Sunday 10:00 - 22:30	

LIVE MUSIC

Indoors and Outdoors

Monday 10:00 - 22:30	Tuesday 10:00 - 22:30	Wednesday 10:00 - 22:30	Thursday 10:00 - 22:30
Friday 10:00 - 23:30	Saturday 10:00 - 23:30	Sunday 10:00 - 22:30	

RECORDED MUSIC

Indoors

Monday 10:00 - 22:30	Tuesday 10:00 - 22:30	Wednesday 10:00 - 22:30	Thursday 10:00 - 22:30
Friday 10:00 - 23:30	Saturday 10:00 - 23:30	Sunday 10:00 - 22:30	

PERFORMANCES OF DANCE

Indoors and Outdoors

Monday 10:00 - 22:30	Tuesday 10:00 - 22:30	Wednesday 10:00 - 22:30	Thursday 10:00 - 22:30
Friday 10:00 - 23:30	Saturday 10:00 - 23:30	Sunday 10:00 - 22:30	

LATE NIGHT REFRESHMENT

Indoors and Outdoors

Friday 23:00 - 23:30	Saturday 23:00 - 23:30		
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SUPPLY OF ALCOHOL

Monday 10:00 - 22:30	Tuesday 10:00 - 22:30	Wednesday 10:00 - 22:30	Thursday 10:00 - 22:30
Friday 10:00 - 23:30	Saturday 10:00 - 23:30	Sunday 10:00 - 22:30	

Non Standard Timings for Plays, Films, Live Music, and Performances of Dance:
Indoors - Christmas Eve and New Year's Eve until 01:00 hours.
Outdoors - 10:00-21:00 each day only.

Non Standard Timings for Recorded Music:
Christmas Eve and New Year's Eve until 01:00 hours

Non Standard Timings for Late Night Refreshment:
Available 24 hours for Hotel residents.

Non Standard Timings for Supply of Alcohol:
Christmas Eve and New Year's Eve until 01:00 hours
Available 24 hours for Hotel residents.

The Opening Hours of the Premises

Monday to Sunday
24 hours

Where the licence authorises supplies of alcohol whether these are on and/or off supplies:

On the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premise licence:

Name: Mrs Helen Mary Heraty

Address: Grays Court
Chapter House Street
York
YO1 7JH

Telephone number: 01904 612613

Email address: helenheraty@googlemail.com

Annex 1 – Mandatory conditions

MANDATORY CONDITIONS IN RELATION TO THE SUPPLY OF ALCOHOL

1. In accordance with section 19 of the Licensing Act 2003, where a premises licence authorises the supply of alcohol, the licence must include the following conditions.
2. The first condition is that no supply of alcohol may be made under the premises licence -
 - a) at a time where there is no designated premises supervisor in respect of the premises licence, or
 - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. The second condition is that every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -
 - a) games or other activities which require or encourage, or are designed to require or encourage individuals to -
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -
 - a) a holographic mark, or
 - b) an ultraviolet feature.

7. The responsible person must ensure that –
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - i. beer or cider: ½ pint;
 - ii. gin, rum, vodka or whisky: 25ml or 35ml; and
 - iii. still wine in a glass: 125ml;
 - b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

MANDATORY CONDITION - ALCOHOL PRICING

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 –
 - a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - b) “permitted price” is the price found by applying the formula – $P = D + (D \times V)$ where –
 - i. P is the permitted price,
 - ii. D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - i. the holder of the premises licence,
 - ii. the designated premises supervisor (if any) in respect of such a licence, or
 - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
 (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

MANDATORY CONDITION: DOOR SUPERVISION

1. In accordance with section 21 of the Licensing Act 2003 (as amended by section 25 Violent Crime Reduction Act 2006), where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence must include a condition that each such individual must –

- a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - b) be entitled to carry out that activity by virtue of section 4 of that Act.
2. But nothing in subsection (1) requires such a condition to be imposed -
- a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or
 - b) in respect of premises in relation to -
 - i. any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence, or
 - ii. any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
3. For the purposes of this section -
- a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and which is licensable conduct for the purposes of that Act (see section 3(2) of that Act), and
 - b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

MANDATORY CONDITION: EXHIBITION OF FILMS

1. In accordance with section 20 of the Licensing Act 2003, where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.
3. Where -
- a) the film classification body is not specified in the licence, or
 - b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.
4. In this section - 'children' means persons aged under 18; and 'film classification body' means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

Annex 2 – Conditions consistent with the operating schedule

Licensing Objectives

General

1. There shall be no 18th birthday celebrations.

Annex 3 – Conditions attached after a hearing by the licensing authority

1. The area referred to for the purpose of this licence is as shown edged red on the plan attached to the licence and will exclude the L-shaped driveway, the Bar Walls and the step access to the Bar Walls.
2. The only licensable activity in the Coach House will be the supply of alcohol to residents of the Coach House.
3. Bottles shall not be placed in the bins between 20:00 hours and 09:00 hours on each and every day.
4. CCTV will be installed to cover the front entrance of the premises. It will be maintained, working and recording at all times when the premises are open. The recordings should be of sufficient quality to be produced in Court or other such Hearing. Cameras should be positioned so to capture images of customers as they enter the venue via the front entrance from the courtyard.
5. Copies of the recordings will be kept available for any Responsible Authority for 28 days and will be made available to any Responsible Authority within 48 hours of request
6. Copies of the recordings will display the correct time and date of the recording.
7. The only acceptable proof of age identification shall be a current passport, photocard driving licence or identification carrying the PASS logo (until other effective identification technology, e.g. thumb print or pupil recognition, is adopted by the Premises Licence Holder).
8. Standard one pint capacity, half pint capacity and "highball" tumbler drinking glasses will be strengthened glass (tempered glassware) in a design whereby, in the event of breakage, the glass will fragment and no sharp edges are left.
9. Drinking glasses of any type shall not be allowed to enter or leave the licensed area whilst under the customer's care.
10. Documented staff training will be given regarding the retail sale of alcohol, the conditions attached to the Premises Licence and the operating times of the venue. Such records shall be kept for at least three years and they will be made available upon a reasonable request from any Responsible Authority.
11. The management of the venue will comply with any written, reasonable and justified request made by North Yorkshire Police regarding the provision of Door Supervisors should the need arise.
12. A Refusals Register and Incident Report Register will be kept. Such documents will record incidents of staff refusals to under-age or drunken people as well as incidents of any anti-social behaviour and ejections from the premises. Both documents will be made available upon a reasonable request from any Responsible Authority and will be kept for one year.
13. Prominent clear and legible notices shall be displayed at all exits requesting the public to respect the needs of local residents and to leave the area quietly.
14. There shall be no recorded music outdoors.
15. Noise and vibration shall not emanate so as to cause a nuisance at nearby sound sensitive properties.

16. Regulated entertainment in the form of recorded and/or live music indoors shall be restricted to the Bow Room as shown on the plan GC02. All windows in the Bow Room and the door between the Bow Room and the Long Gallery room shall remain closed at all times during regulated entertainment, other than for emergency escape.

17. Plays, films and performance of dance externally shall cease at 21:00 hours on every day of the week.

18. Live music externally shall not use electronic amplification and shall cease at 21:00 hours on every day of the week.

19. Documented patrols shall be carried out by members of staff at no less than hourly intervals whilst live or recorded music is being played. These checks shall be undertaken around the perimeter of the premises and findings recorded. Details of any remedial action necessary to reduce noise to an acceptable level shall also be recorded. Records shall be made available for inspection by authorised officers of the City of York Council upon request.

20. A direct contact number for the duty manager shall be made available on request to residents living in the vicinity of the premises.

21. A documented procedure for investigating noise complaints received by Grays Court shall be submitted to and approved by the City of York Council within 2 months of the licence being granted and once approved it shall be implemented.

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- a) the film classification body is not specified in the licence, or
- b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section - 'children' means persons aged under 18; and 'film classification body' means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

Annex 4 – Approved Plan

Plan Number's GC 01, GC 02 and GC 03

For and on behalf of
The Director of Communities
& Neighbourhoods

Date: 30/08/2011
16/01/2012 (Transfer)

Licensing Services
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James Street
York
YO1 3DS

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